



STUDIO • PROPS • PHOTOGRAPHY • WORKSHOPS

GINGER STUDIOS, TERMS & CONDITIONS

These terms and conditions are for Ginger Studios and Jacqui Melville Enterprises Limited. By agreeing to work with the above parties and by booking the Studio, you are automatically agreeing to these terms and conditions.

“The Client” is any person or company who is in contact with Ginger Studios.

These terms and conditions are subject to change without notice.

STUDIO HIRE

The Studio is available for the exclusive use of the Client named in the booking (and their party). The Client is not permitted to sub-contract, sub-let or otherwise permit any third party to utilise the Studio without prior consent.

Studio bookings are from 0830 to 1730, Monday to Friday, unless otherwise arranged. The hire commences when the agreed hire period starts (regardless of whether The Client is present) and terminates when the Studio is vacated. The Client must include set up, take down and clean up time within the hours booked, to avoid overtime charges.

Once the booking has been confirmed, the agreed number of days the Studio has been booked shall stand, regardless of whether the Client no longer requires the Studio.

If a confirmed booking is cancelled less than 14 days before the booking, there will be a 50% charge. If a confirmed booking is cancelled less than 7 days before a confirmed booking, there will be a 100% charge.

The Studio is supplied clean at the start of the hire period. The Studio must be surrendered in the same condition that it was in at the start of the hire period. Any costs incurred by Ginger Studios arising

out of any breach of this Condition shall be paid by the Client.

Ginger Studios must be notified by the Client at the start of the hire period if any aspect of the condition or decoration of the Studio is unacceptable. If no such notification is given, the Studio will be determined to be of an acceptable standard for use by the Client.

Any materials used in connection with sets constructed by the Client, food required for your shoot, as well as any rubbish, shall be removed from the Studio at the end of the hire period.

No alterations, decorations or additions to the Studio are permitted without the consent of Ginger Studios.

Noise levels must be kept to a reasonable level during Studio hire bookings. Clients are asked to consider other occupants when using the Studio.

Smoking is not permitted inside the Studio or throughout the building.

PRICE + CHARGES

Prices are in Pounds Sterling and are exclusive of VAT. Studio hire is £325 p/day for stills and £425 p/day for video. Weekend hire garners a £100 p/day surcharge. Overtime will be charged at an hourly rate of £100 p/hr calculated in 15 minute increments. Additional cleaning and rubbish removal will incur a £75 p/hr charge, at the discretion of Ginger Studios.

PROP HIRE

The props will be inspected by Ginger Studios and they must be returned in the same condition as when they were hired. No props are to be altered in any way (painted, modified or stripped). The penalty for alteration will be a charge of 100% of the value of the prop. If any props are damaged or

Unit 3a Westpoint • 39-40 Warple Way • London • W3 0RG

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broken, the Client will be required to pay the replacement value of the prop.

ACCOUNTS

If you do not already have an account with us, you will need to create one. Please email Jacqui at info@gingerstudios.org and she will set one up for you.

Terms for payment are strictly as per the invoice. Invoices not paid within those terms are liable for a 5% penalty interest charge, which will be calculated daily, based on your (the Client's) invoice total. Ginger Studios will claim for any costs incurred to recover a debt, when an invoice is more than 60 days overdue.

PRIVACY POLICY

Ginger Studios shall not under any circumstances divulge their Client's e-mail address to any person who is not an employee or contractor of the Studio and who does not need to know, either generally or specifically. Ginger Studios will keep information which forms part of our business record for a minimum of six years. Ginger Studios will not rent, sell or otherwise disclose any of your information to any person outside our business. This information is used to correspond with you (the Client) as you would expect in a collective way, not referable to any particular individual, for quality control and improvement of our website and to send you news about our services. If you (the Client) provide information to us with a view to it being read, copied, downloaded or used by other people, we accept no responsibility for what that third party may do with it. It is up to you (the Client) to satisfy yourself about the privacy level of every person who might see your information. If it is available to all the World, then you (the Client) have no control whatsoever as to how it is used.

If you (the Client) have any questions regarding this policy, please contact Ginger Studios by emailing info@gingerstudios.org

LIABILITY, PROPERTY LOSS/DAMAGE

Injury: You (the Client) shall take responsibility for injuries to yourself, your team and other parties involved in your hiring activities.

Client property: You (the Client) are responsible for any loss of or damage to your property and the property belonging to your team and your guests. The Client should ensure that their insurance policy covers them whilst using the facilities at Ginger Studios.

Studio property: In the event of damage or loss necessitating an insurance claim, you (the Client) will be responsible for paying Ginger Studios insurance excess.

PETS AND CHILDREN

An adult must accompany children and minors at all times.

Pets are welcome by prior arrangement and must be supervised. Ginger Studios has a studio dog named Radar. He's a large bear of a dog.

FORCE MAJEURE

Ginger Studios shall not be liable to you (the Client) as a result of any delay or failure to perform our obligations as a result of a Force Majeure Event.

A Force Majeure Event means an event beyond the reasonable control of Ginger Studios, including but not limited to pandemics, strikes, lock-outs or other industrial disputes (whether involving the workforce of Ginger Studios or any other party), failure of a utility service or transport network, act of God, war, riot, civil commotion, malicious damage, compliance with any law or governmental order, rule, regulation or direction, accident, breakdown of equipment, fire, flood, storm or default of suppliers or subcontractors.

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